Roll No. ☐☐☐☐☐☐☐☐☐☐☐   Total No. of Pages : 02

Total No. of Questions : 09

M.Sc.(IT) (2019 Onwards)   (Sem.–1)
TECHNICAL COMMUNICATION
Subject Code : MSIT-105
M.Code : 72521

Time : 3 Hrs.   Max. Marks : 60

INSTRUCTION TO CANDIDATES :
1. **SECTIONS-A, B, C & D contains TWO questions each carrying TEN marks each and students has to attempt any ONE question from each SECTION.**
2. **SECTION-E is COMPULSORY consisting of TEN questions carrying TWENTY marks in all.**

SECTION-A

1) Discuss the different networks of communication and their importance.

2) Which are the 7 Cs of effective communication? Describe their importance.

SECTION-B

3) Write a paragraph on "Indian culture".

4) Write a letter to the Head of your Department stating the need for organizing a special training program for the students.

SECTION-C

5) Draft your resume, mentioning your career vision and goals.

6) Draft a report on the National Conference held in your Institute on "Stress Management".

SECTION-D

7) Draft a group discussion in the dialogue form on the topic "Increasing intolerance among students".

8) What are the verbal techniques needed to make a presentation effective?

SECTION-E

9) **Write short notes on :**

a) References and bibliography.

b) Minutes of meeting.

c) Socializing function of communication.

d) Extempore.

e) Audio-visual communication.

f) Role of poise in group discussion.

g) MS-Word.

h) Net etiquettes.

i) Memo.

j) Technical proposal.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.